## March 2016
Center for Teaching and Learning Training Schedule

### VENDOR EVENTS (ONLINE WEBINARS)

<table>
<thead>
<tr>
<th>Event</th>
<th>Frequency</th>
<th>Time</th>
<th>Provider</th>
</tr>
</thead>
<tbody>
<tr>
<td>Getting Started with Qualtrics (Webinar)</td>
<td>Every Tuesday</td>
<td>12:00PM</td>
<td>Qualtrics</td>
</tr>
<tr>
<td>Advanced Survey Building (Webinar)</td>
<td>Every Wednesday</td>
<td>12:00PM</td>
<td>Qualtrics</td>
</tr>
<tr>
<td>Reporting (Webinar)</td>
<td>Every Thursday</td>
<td>12:00PM</td>
<td>Qualtrics</td>
</tr>
<tr>
<td>Instructor Training for LockDown Browser &amp; Respondus Monitor: Prevent Cheating During Online Exams (Webinar)</td>
<td>3/2</td>
<td>7:00PM</td>
<td>Respondus</td>
</tr>
<tr>
<td>Turnitin On Demand Webcasts</td>
<td>N/A</td>
<td></td>
<td>Turnitin</td>
</tr>
</tbody>
</table>

### CTL EVENTS (ONLINE WEBINARS)

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
<th>Provider</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meet with a Trainer Tuesday</td>
<td>3/1, 8, 15, 22, 29</td>
<td>8 am - 8 pm</td>
<td></td>
</tr>
<tr>
<td>Live Virtual Webinars</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>eCourseware: Assessment Tools</td>
<td>3/3</td>
<td>12:30PM</td>
<td></td>
</tr>
<tr>
<td>eCourseware: Communication Tools</td>
<td>3/2</td>
<td>1:00PM</td>
<td></td>
</tr>
<tr>
<td>eCourseware: Content Management</td>
<td>3/31</td>
<td>12:30PM</td>
<td></td>
</tr>
<tr>
<td>eCourseware: Discussions</td>
<td>3/18</td>
<td>1:00PM</td>
<td></td>
</tr>
<tr>
<td>eCourseware: Dropbox</td>
<td>3/23</td>
<td>1:00PM</td>
<td></td>
</tr>
<tr>
<td>eCourseware: Grade Book Management</td>
<td>3/30</td>
<td>10:00AM</td>
<td></td>
</tr>
<tr>
<td>eCourseware: Quizzes</td>
<td>3/24</td>
<td>1:00PM</td>
<td></td>
</tr>
<tr>
<td>eCourseware: Rubrics</td>
<td>3/10</td>
<td>1:00PM</td>
<td></td>
</tr>
<tr>
<td>Getting Started with Adobe Acrobat</td>
<td>3/17</td>
<td>12:30PM</td>
<td></td>
</tr>
<tr>
<td>Getting Started with HTML in eCourseware</td>
<td>3/11</td>
<td>1:00PM</td>
<td></td>
</tr>
<tr>
<td>Getting Started with umBlogs</td>
<td>3/16</td>
<td>1:00PM</td>
<td></td>
</tr>
<tr>
<td>Microsoft Excel - Beginner Training</td>
<td>3/9</td>
<td>1:30PM</td>
<td></td>
</tr>
<tr>
<td>umWiki - Using to Share and Collaborate</td>
<td>3/4</td>
<td>11:00AM</td>
<td></td>
</tr>
<tr>
<td>Using BlueJeans for Online Meetings and Collaboration</td>
<td>3/16</td>
<td>10:00AM</td>
<td></td>
</tr>
</tbody>
</table>

### CTL ON-GROUND TRAINING

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
<th>Provider</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adobe: Photoshop - Beginner</td>
<td>3/4</td>
<td>10:30AM</td>
<td></td>
</tr>
<tr>
<td>Adobe: Photoshop - Advanced</td>
<td>3/25</td>
<td>10:00AM</td>
<td></td>
</tr>
<tr>
<td>Adobe: Illustrator - Beginner</td>
<td>3/10</td>
<td>12:30PM</td>
<td></td>
</tr>
<tr>
<td>Adobe: Illustrator - Advanced</td>
<td>3/31</td>
<td>1:00PM</td>
<td></td>
</tr>
<tr>
<td>Adobe: InDesign - Beginner</td>
<td>3/3</td>
<td>1:00PM</td>
<td>3/9 10:00AM</td>
</tr>
<tr>
<td>Adobe: InDesign - Advanced</td>
<td>3/23</td>
<td>10:00AM</td>
<td></td>
</tr>
<tr>
<td>Ensemble Video - Using Closed Captioning Features</td>
<td>3/16</td>
<td>2:30PM</td>
<td>3/25 1:00PM</td>
</tr>
<tr>
<td>iTunes U - Getting Started with iTunes U at the UofM</td>
<td>3/23</td>
<td>2:00PM</td>
<td>3/30 1:00PM</td>
</tr>
<tr>
<td>MS: PowerPoint - Beginner</td>
<td>3/2</td>
<td>10:30AM</td>
<td>3/17 1:00PM</td>
</tr>
<tr>
<td>MS: PowerPoint - Advanced</td>
<td>3/18</td>
<td>10:00AM</td>
<td></td>
</tr>
<tr>
<td>Mediasite Essentials</td>
<td>3/24</td>
<td>12:30PM</td>
<td></td>
</tr>
<tr>
<td>Smart Classroom for Faculty</td>
<td>3/2</td>
<td>2:00PM</td>
<td>3/11 10:00AM</td>
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For additional assistance contact
the ITS Service Desk 901.678.8888 or Walk-In M-F 8am - 7pm Admin Bldg Rm 100
*CTL online events are held on Blue Jeans. Participants only need to access the Event Link and Meeting ID.*